

**Arts and Science Faculty Council
Meeting of Friday, November 13, 1998**

Present: M. Singer, Dean; B. Harris, Secretary; M. Allor; J. Appleby; P. Bird; J. Bottenberg; V. Bowker; P. Bright; W. Bukowski; T. Byrnes; J. Capobianco; D. Cheeke; C. Draimin; M. Gourlay; R. Hale; J. Hillel; D. Howes; R. Kilgour; B. Knitter; L. Lequin; C. Maillé; J. McIntosh; D. Murphy; M. Oppenheim; R. Perigoe; R. Roy; D. Salée; B. St. Laurent; S. Scheinberg; R. Schmid; A. Sharma; F. Shaver; H. Shulman; R. Swedburg; A. Teffeteller; P. Thornton; R. Tremblay.

Absent: W. Byers; D. Fairbairn; H. Zarins.

Guests: G. Carr; L. Evoy; A.M. Laurin; J. Locke; A. McAusland; M. Mendell; R. Storms; A. Tsang; J. Turnbull.

Documents Circulated and/or Considered at the Meeting:

ASFC 98-6M-A	Elections/Ratification
ASFC 98-6M-B	Membership of Arts and Science Faculty Council
ASFC 98-6M-C	Establishment of the Centre for Research on Structural and Functional Genomics
ASFC 98-6M-D	Report from the Arts and Science Faculty Curriculum Committee
ASFC 98-6M-E	Undergraduate Curriculum Proposal – Department of Education
ASFC 98-6M-F	Graduate Curriculum Proposal – Department of Exercise Science
ASFC 98-6M-G	Graduate Curriculum Proposal – Department of History
ASFC 98-6M-H	Graduate Curriculum Proposal – School of Community and Public Affairs

1. Call to Order

Dean Singer called the meeting to order at 9:10 a.m.

2. Approval of Agenda

98-6M-1 It was moved and seconded (Oppenheim/Allor) that Arts and Science Faculty Council approve the agenda as circulated.
Carried.

3. Approval of the Minutes

98-6M-2 It was moved and seconded (Bukowski/Byrnes) that Arts and Science Faculty Council approve the minutes of the meeting of September 25th, 1998 as circulated.
Carried.

98-6M-3 It was moved and seconded (Schmid/Thornton) that Arts and Science Faculty Council approve the minutes of the meeting of November 2nd, 1998 as circulated.
Carried.

4. Business Arising from the Minutes - None.**5. Remarks from the Dean and the Vice-Deans**Dean Singer:

- informed Council that he would be meeting with department chairs in the next two weeks to continue the planning process with special emphasis on resources for next year. They would be trying to balance four resource demands: the commitment to rebuild the full-time, tenure-track faculty; the commitment to restore an appropriate balance between full-time and part-time instruction; the need to improve the teaching assistant budget; and the need for a substantial increase in the capital budget. The Dean hoped that these decisions would be made before the course schedules and the annual full-time faculty workload exercises were completed.
- noted that the hiring of twenty full-time tenure-track positions, advertised this month in CAUT and University Affairs, depended on this exercise. As well, the Faculty hoped to place a similar ad in January for full-time, limited-term faculty positions for 1999/2000.
- informed Council that the Faculty's teaching assistant budget, approximately one million dollars, would be increased.
- noted that a preliminary five-year capital budget for the Faculty indicated that it was inadequate for our needs.
- reported that the sabbatical leave application had been completed at the Faculty level. Over 50 faculty members had applied, most applications for a half-year. The Dean anticipated that there would be some deferrals and a few denials.

Dr. Murphy:

- reported that his office would be hosting an all-day event for CEGEP advisors this month and an Information Day for students in January.
- announced that 1999/2000 was Concordia University's 25th Anniversary. Any suggestions for events would be welcome and asked departments to contact his office.

Dr. Roy:

- announced that a Curriculum Guide had been distributed to all departments. Dr. Roy thanked his assistant, Anne-Marie Laurin, for her assistance in preparing the guide.

6. Questions and Announcements

Dr. Oppenheim noted the Dean had mentioned that most sabbatical applications were for a six month period. Dr. Oppenheim wondered if it could be due to financial circumstances. .

Dr. Singer responded that although most of the sabbatical applications received for next year were for a six-month period, the salary requested was 85% salary, not 100%. He felt perhaps faculty were applying for a half-year leave every third

year rather than waiting six years to apply for a full-year.

Dr. Lequin informed Council that she had heard Concordia's graduate students were planning to unionize. She said we should think of the impact this could have on the university.

Dr. Scheinberg asked how the Faculty would respond to the Board of Governors' question of a new college at the Loyola campus.

Dean Singer replied that the Provost had written to him and asked the Faculty to establish a committee of five to seven members and that this committee bring forward a report no later than June 1999.

7. **Reports from Other University Bodies** - None.
8. **Elections/Ratification** - None.
9. **Membership of Arts and Science Faculty Council**

Dr. Thornton, on behalf of Steering Committee, presented the motions.

98-6M-4 It was moved and seconded (Thornton/Bird):

- a) that representatives from other the Faculties (Commerce and Administration, Engineering and Computer Science, Fine Arts) should be non-voting members of the Arts and Science Faculty Council,
- b) And that the ex-officio members of Council: the Director of Libraries (or delegate) and the Registrar (or delegate) should also be non-voting members of Faculty Council as was the Dean of the School of Graduate Studies (or delegate),
- c) And that a seat be created for the Director of Public Relations (or delegate) and that this seat be ex-officio and non-voting.

Carried: 23 in favour, 4 opposed, 4 abstentions.

98-6M-5 It was moved and seconded (Thornton/Swedburg) that the number of undergraduate seats on Arts and Science Faculty Council be reduced to a number which is consistent with the proportion of student seats on the other Faculty Councils and Senate.

The motion was amended:

98-6M-5 It was moved and seconded (Bird/Oppenheim) that the number of undergraduate seats on Arts and Science Faculty Council be reduced to a number which is consistent with the proportion of student seats on the other Faculty Councils, specifically eight (8) students.
Carried: 30 in favour; 4 abstentions.

- 98-6M-6 It was moved and seconded (Thornton/Teffeteller) that quorum of the Arts and Science Faculty Council be a simple majority of the number of filled, voting seats on Council.
Carried: unanimous.

10. Establishment of the Centre for Research on Structural and Functional Genomics

Dr. Roy explained that a Centre for Research on Structural and Functional Genomics had been put forward as one of the Faculty of Arts and Science's projects in the Capital Campaign. The proposal had already received extensive funding of over one million dollars, with the promise of more.

The proposed centre includes faculty members from the Department of Biology and the Department of Chemistry and Biochemistry. Dr. Roy described this as both a moment of opportunity and challenge in an area of growth and possibility. The Faculty has particularly strong linkages with researchers in the pharmaceutical sector and at other Montreal universities. The Faculty had applied to CFI for funding of this initiative. The Genomics group had been invited to apply to the next stage - in the area of new initiatives requiring funding of more than five million dollars. It has become apparent to the Faculty that this group would benefit from the designation of Centre, enhancing their applications for further external funding.

Dr. Roy asked for speaking privileges for Dr. Turnbull from the Department of Chemistry and Biochemistry and Dr. Tsang from the Department of Biology; there were no objections.

- 98-6M-7 It was moved and seconded (Roy/Capobianco) that the Arts and Science Faculty Council approve the establishment of the Centre for Research on Structural and Functional Genomics.
Carried: unanimous.

Dean Singer asked that Council approve a change in the order of the Agenda. He explained that members of Steering Committee were presenting the curriculum proposals to Council. Dr. Bukowski, who had to leave shortly in order to teach, was to present the School of Community and Public Affairs' proposed Diploma Program in Community Economic Development. Dean Singer asked Council to move this item to next on the Agenda as a courtesy to Dr. Bukowski. There were no objections to this change of order.

13. Graduate Curriculum Proposals

Dr. Roy, on behalf of the Faculty Curriculum Committee, introduced the proposed Diploma Program in Community Economic Development submitted by the School of Community and Public Affairs.

- 98-6M-8 It was moved and seconded (Roy/Salée) that Arts and Science Faculty Council approve Diploma Program in Community Economic Development brought forward by the School of Community and Public Affairs, document ASFC 98-6M-H.

Dr. Roy walked Council through the proposed program in document ASFC 98-6M-H.

Dr. Salée gave Council the historical background of the proposal. It had arisen from a stated need from the external community. In 1993 a Summer Institute in Management and Community Development was established under Continuing Education. This had proved to be extremely successful and had grown considerably each year. A diploma program was added to the Capital Campaign's Table of Needs. The campaign had already raised \$800,000 of the \$1,000,000. The diploma program would offer more formal training to persons already working in the field. It would be a one-year, week-end program, offered in English and French in alternating years and the school predicted that it would be self-financing after three years. They were very excited about the proposed program and considered it to be highly innovative.

Dr. Bukowski, on behalf of Steering Committee, noted:

- the proposal had raised a number of questions at Steering Committee but very few on the substantive features of the program itself
- the revenue figures that were part of the document seemed inaccurate
- what were the implications of the program for other departments, particularly the Department of Political Science?
- were the projected enrollment figures be reached given the cyclical nature of the program given in French and English in alternate years
- Steering Committee estimated that the program would require a new tenure-track faculty position in SCPA and a second in Political Science
- However, with the resources raised in the Capital Campaign, the program's expenses, including two new faculty positions, would be covered for the next ten years.

Dr. Roy asked for speaking privileges for Dr. Marguerite Mendell from the School of Community Affairs and Mr. Lance Evoy from Continuing Education; there were no objections.

After discussion of more than 50 minutes:

98-6M-9 It was moved and seconded (Salée/Lequin) that the motion 98-6M-8 be tabled to the next meeting of the Arts and Science Faculty Council.
Carried: 2 opposed.

16. Next Meeting of Arts and Science Faculty Council

Dean Singer informed Council that an extraordinary meeting would be called for the first Friday morning available before December 15. The meeting would continue with the day's agenda.

17. Adjournment

98-6M-10 It was moved and seconded (Tremblay/Perigoe) that the meeting be adjourned at 12:09 p.m.

